

MINUTES OF RESCHEDULED REGULAR MEETING
WEDNESDAY, SEPTEMBER 14, 2016

DUNELLEN PARKING AUTHORITY

Chairman Duhamel called the meeting to order at 7:00 PM in the Authority office.

Open Public Meetings Act was read by Secretary Olsen

ROLL CALL: Present: Commissioners Treffinger, Vail, Wagner, White and Chairman Duhamel. Mrs. Reed and Mr. Olsen were also in attendance. Mr. Fitzgerald was absent.

APPROVAL OF MINUTES: On motion of Mr. Vail, duly carried by unanimous vote, the minutes from the July 6, 2016 Rescheduled Regular Meeting were approved as written.

UNFINISHED BUSINESS: Chairman Duhamel discussed the repaving of the Towne Pharmacy lot and the final layout of the parking spaces. He indicated the Authority lost eight feet from the corner of the Towne Pharmacy building to the other side by the strip mall. He also said Mr. Riccio has begun work on the dumpster area of the lot. There was discussion regarding various punch list items, such as completing the painting of all the space numbers, installing poles and signs as needed, removing macadam in storm drains and installing 2-hour meters in the first parking spaces (which could be an Eagle Scout project). Mrs. Reed said female commuters are complaining about the lack of lighting in the lot, and Mr. White proposed contacting Mr. Eddie Weber from PSE&G for assistance in installing lighting.

No disagreement was put forth asking Mr. Fitzgerald to draft cost-sharing requests as follows:

NJ Transit - \$90,000, Gary Patel - \$20,000, George Seif - \$5,000

Mr. Olsen was asked to contact Mr. Fitzgerald regarding drafting a financing agreement with the Borough to memorialize the Authority's repayment schedule for the parking lot improvements.

NEW BUSINESS: On motion of Mr. Vail, duly carried, an amount not to exceed \$2,000 was authorized to install meters and poles along the embankment for the first 14 spaces in the newly repaved Towne Pharmacy lot.

On motion of Mr. Wagner, duly carried, the results of the 2015 audit were accepted and Commissioners authorized to sign the affidavit that they have read, at minimum, the Comments and Recommendation sections.

On motion of Mr. White, duly carried, payment #1 to Black Rock Construction in the amount of \$173,655.94 (as recommended by our engineering firm, CME) was authorized, once major punch list items were addressed. On motion of Chairman Duhamel, duly carried, payment to CME in the amount of \$4,631.74 was approved. (In both cases, payment will be made by the Borough.) On motion of Mr. Wagner, duly carried, payment of \$7,750 for the 2015 audit to Hodulik and Morrison was approved.

No action was taken regarding a contribution for the 2016 Run for Education.

OPERATIONS REPORT: Mrs. Reed provided reports on and discussed 2016 Operations.

FINANCIAL REPORT: Mr. Olsen reviewed 2016 Revenues and Expenditures.

RESOLUTIONS: On motion of Mr. Treffinger, duly carried, Bills list #67 (in the amount of \$26,480.19) was approved for payment.

CORRESPONDENCE: None

Motion to adjourn by Mr. Wagner, duly carried, at 8:31 pm.

Respectfully submitted:

Scott H. Olsen
Secretary/Treasurer